Monthly Attendance and Progress Report

Career Technical Center

Student Name: _____ **Institution:** _____

Program: _____ **Month/Year:** _____

To be completed by student	Student initials	Instructor's comments, (Please indicate any missing work or concerns you may have.	Instructor initials
Days attended			
Days missed			
Any concerns from you (as a student) or areas you need help with?			

As part of my responsibility to School District 68 for sponsoring me in this program, I have completed this Monthly Attendance/Progress report accurately and truthfully. I will complete this report at the end of each month, scan it and send it back to the Career and Technical Center as soon as possible. I understand that I must maintain a good standing in my program to be eligible for continued sponsorship.

_____   _____

Student Signature   **Date**