



Dual Credit Enrichment (DCE)

Program Description

CTC@SD68.bc.ca 250-754-2447

1111 Dufferin Crescent, Nanaimo, BC V9R 2B7



PLEASE PRINT AND KEEP THIS DOCUMENT FOR REFERENCE

ABOUT DUAL CREDIT ENRICHMENT

Dual Credit registration is open for applications from grade 11 students! This program allows students in their grade 12 year to attend VIU. Grade 11 students get to apply for VIU courses before regular registration opens.

It is important to discuss this option with your parents, school counsellor, VIU advisor and CTC staff. The courses MUST lead to a "specific career"

Dual credit students will earn 4 high school (grade 12 elective) and 3 university credits per VIU course (these courses do not count toward your scholarship GPA).

To be considered, a student MUST be of school age or under (18 years old as of July 1st of the school year that they will be attending VIU courses) and a non-graduate.

To be considered, a student MUST be attending both district high school courses and VIU courses (students can NOT be registered in dual credit courses only).

Dual Credit Enrichment students can apply to take up to 2 courses per semester, and maximum of 4 courses (or equivalent) total during the Fall and Spring semesters.

Students must meet VIU course prerequisites. eg. Eng 12 with C+

COMMUNICATION IS DONE THROUGH EMAIL

It is important that contact information, especially **email** is active and checked regularly because information and deadlines are shared by email by both CTC and VIU.

COURSE CHANGES OR ADDITIONS

As a dual credit student, you cannot make course changes through your MyStudent Record account at VIU. You will be provided details on registering your MyStudent Record with your VIU Acceptance letter. **All course changes must be requested through the CTC Program.** Any course changes or additions must still be required by your specific career choice. As such you must provide evidence the course does fit the requirement. After approved the CTC your request will be forwarded to the registrar's office for final approval.

COURSE OUTLINE

Dual credit enrichment is a partnership with VIU which allows you to start your transition to Post Secondary by taking up to 4 courses during your grade 12 year that are required for the **specific career** you identify. Upon successful completion of each course, you will earn 4 high school credits as a grade 12 elective course(s) and 3

or more Post-Secondary credits from VIU. The purpose of the course(s) is to start your transition to Post Secondary and allow you to experience the differences between High School to Post Secondary. It will also inform you of the type of work and workload required to pursue your career choice lessening your first full time year of study. Finally, you will reflect on the work you have done and the experience of Dual Credit Enrichment.

EVALUATION

Connection to Careers (5%): (Part of your Pre-Registration Package)

Using the course description off the VIU website, explain how each course you enroll in relates to your specific career.

Personal Profile (10%): (Part of your Pre-Registration Package)

You will answer questions in the following application as to why you choose the career you did and how you will manage the extra workload during your DCE course(s).

Student Review (5%): (Due at the end of the VIU course)

You will answer reflective questions (sent to you via email near the end of the course) describing your dual credit experience and what you have discovered about your learning process.

You must send this assignment as a word document in an attachment to ctc@sd68.bc.ca No google docs or documents that require permission to open. Any submission in these formats will not be graded. Please ensure you indicate your name on your submission.

Post Sec Assessment Review (80%): (up to 6 weeks after the end of your VIU course)

This portion of your mark will come directly from your grade on your VIU Transcript that is sent to the CTC by VIU. Your CTC teacher will review your VIU grade and blend it with the assignments above.

FEES/COSTS

The School District pays your **tuition** and the student is responsible for all other costs including application fee payable prior to submission of your VIU application to VIU, student service, student union, student activity, textbooks or other fees, etc. Please note that there could be other costs such as commuting and parking. Your VIU acceptance letter will detail your student service fees and payment method.

IMPORTANT DATES

Fall Term

Fall Term Begins: Sept 6, 2022
FINANCIAL DROP: Sept 19, 2022
ACADEMIC DROP: Nov. 28, 2022

Spring Term

Spring Term Begins: January 5, 2023
FINANCIAL DROP: January 18, 2023
ACADEMIC DROP: March 29, 2023

Summer Term

Summer Term Begins: May 1, 2023
FINANCIAL DROP: May 2, 2023
ACADEMIC DROP: June 9, 2023

PARKING

Parking is available at the Serauxmen Stadium through the NDSS main office free of charge. You must register with NDSS after September 6, 2022 or your car will be towed. This is a privilege that can be revoked at anytime by and school district staff member if your car is identified taking part in discourteous driving. Parking is also available at VIU for a monthly fee that is not covered by the CTC.

PREREQUISITES

Before being enrolled in any course you must have your prerequisites complete. An email from your teacher or school counsellor may be required if transcripts are not available before your VIU course start date. It is possible to receive permission from a VIU instructor to take a class without the required prerequisite if you can provide other evidence, you can be successful in the course. This approval must be in place before the course starts.

WORKLOAD

In general, a university course will consist of approximately 3-4 hours of lectures each week and require an additional 10-15 hours or homework.

WITHDRAW

Students wishing to withdraw must do so officially. An email must be sent to the ctc@sd68.bc.ca The CTC will inform VIU registration. Please see both the financial and academic drop dates above. School counsellor(s) should be informed to ensure that graduation requirements are fulfilled. Finally, you must communicate with your VIU instructor and the CTC as to why you are withdrawing.

If you withdraw:

- After the financial deadline, you are still required to submit a course review assignment to the CTC
- Before the academic deadline, you will receive a "W" on the VIU and SD68 transcript
- After the academic deadline, the VIU transcript will likely have an "F" and the SD68 transcript will have a grade (0-20%)

CONTACTS

(CTC) Office
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250-754-2447
www.ctc-careerpaths.ca

SD 68 Principal CTC
Derek Beeston
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250-714-4842

VIU Dual Credit Coordinator
Tanya Lanigan
Tanya.Lanigan@viu.ca
250-618-3820
<https://www.viu.ca/dual-credit>

I acknowledge that I have read and understand this document.