

CTC AT A GLANCE

2024-2025

[WEBSITE](#) [TWITTER](#) [FACEBOOK](#)

Eligibility:	Students must be 18 or under on June 30 of the school year of the Program applying and must be ungraduated at the start of the CTC Program. Students must be ungraduated prior to joining the CTC Program.
Projected # of Seats:	112 seats in 21 programs. Other seats and programs can be added (this may include Plumbing /Autobody Repair or any other trade).
Application:	Completed CTC/VIU Applications Packages are required, and details will be provided once students have met with Rob Gowan-Smith and eligibility and an academic plan has been established. Students usually start meeting with CTC in Grade 10 or 11 to accommodate high school grad requirements and course changes, as well as assessments, etc. To start the process please apply online at WEBSITE We accept late applications from Grade 12 students for specific programs, pending discussion with student, parent, and counsellor.
VIU/BCIT Requirements:	Students must meet Post-Secondary Program requirements. See https://www.viu.ca/ for VIU Programs or https://www.bcit.ca/ for BCIT Programs
Tuition Coverage:	100% of Tuition is covered but VIU but all 'Other Fees' are the responsibility of the Student. <u>STUDENT LOANS ARE NOT AVAILABLE TO CTC STUDENTS!</u> However, you may use RESP funds. <u>SD68 covers Tuition for Level 1 of Foundation ans 1 Yr Eligible Certificate programs only. Tuition tax receipts are provided by VIU and can be used by students.</u>
Other Fees:	VIU Application Fee, VIU Student Fees and Books/Supplies are the responsibility of the student. These vary by program and are paid by the student to VIU or purchased from a recommended list of supplies. VIU Tuition and Students Fees are subject to change and regular increase.
Pre-requisites:	<i>Committed & Passionate about the program!!</i> Related work or volunteer experience is important to establish a good program fit. Excellent attendance and a strong work ethic are crucial. The listed prerequisites are preferred unless otherwise indicated as Required. We recommend completing all core academic courses where possible before the end of grade 11 prior to joining CTC. CTC will provide students with final elective credits required to graduate.
Class Shadow:	Students may participate in a Class Shadow at VIU in the programs of interest. Please contact ctc@sd68.bc.ca if interested or refer to our Website under <u>Import Documents</u> – Class Shadow - WEBSITE for further information about attending a Class Shadow at VIU.
CLC:	Career Life Connections This is a Graduation Requirement and students should confirm this with their CTC Careers Advisor.

Please contact us for further information

(250) 754-2447

ctc@sd68.bc.ca

[WEBSITE](#) [TWITTER](#) [FACEBOOK](#)

Dave Travers CTC Principal 250-616-6831

Rob Gowan-Smith CTC Train in Trades/
Certificate Programs Coordinator
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CTC Office: Woodlands Secondary School 1270 Strathmore St, Nanaimo, BC V9S 2L9

Program	# of Seats (Subject to Change)	Projected Program Dates	Tuition (Paid by school district)	Other Fees (Student pays) Fees / Books & Supplies **subject to change**	Basis of Assessment Subjects	**Preferred** Pre-requisites unless indicated as Required
Aircraft Maintenance Engineer (16 months)	2	Every 8 Weeks Starting in Sept. BCIT	\$6094.66	\$6739.00	BCIT Trades Pretest	Math 11 (60%) Comm 12 (67%) or English 12 (50%)
Office Administration (10 months)	2	Sept – June		\$2,565.05	Math/ Reading / Spelling / Grammar	Keyboarding; good Math and English skills Eng 12 min & Math 10 min C Required
Automotive Collision Repair (5 months)	3 3 3	Sept – Feb Jan – June May – Oct	\$2,315.66	\$544.68 + Books	No Assessment Online Program through Vancouver Community College (VCC)	En/Com 12; Math 10; related work experience
Auto Service Technician (10 months)	8	Sept – June	\$4,970.38	\$1,679.04	Math /Reading Comp / Mechanical Reasoning	Auto 11/12; En/Com 12 (min C); Math 11 (min C). Driver's license ("N" is acceptable) Required
Baking (10 months)	8	Aug – June	\$5,526.02	\$1,215.31	Math/ Reading Comp Personal Profile Required	Cooking or Foods; Com/En 12 (min C); Math 11 (min C) Food Safe Level 1 Certificate – Required Interview with Chair
Carpentry (8 months)	8 6	Sept – Apr Feb - Aug	\$4,383.94	\$1,894.40	Math / Reading Comp / Mech. Reasoning Personal Profile Required	Draft 11; Carp 11/12; En/Com 12 (min C); Math 11 (Min C)
CACP 1 & 2 – Pro Cook 12 months plus Co-op (Co-op Fees are not sponsored)	10 4	Aug - June Feb - Nov	\$6,424.98	\$2607.41 Co-op costs are the responsibility of the student	Math / Reading Comp	Cooking or Foods; Com/En 12 (min C); Math 11 (min C) Food Safe Level 1 Certificate Required
Dental Assistant Certificate (10 months)	1	Sep – June	\$4,894.04	\$3,778.19		Eng 12 C Min Required Biology 12 C min Required. 20 20 Vision Criminal Record Check
Education Assistant & Community Support (8 months)	1	Sep – Apr	\$4,894.04	\$2,205.53	No Assessment	Eng 12 C Min Two letters of Reference Resume with covering letter Criminal Record Check Required
Early Childhood Education and Care In-Person Diploma program with a certificate exit. This program is offered from September 3rd, 2024 to December 5 th , 2025 (16 months). The students will take 5 courses in Fall 2024, 5 courses in Spring 2025, 2 courses in the intersession (late April to mid June) 2025, and 4 courses in Fall 2025 (one course will be online). Students need a total of 16 courses (48 credits) to obtain their ECEC Certificate.	2	Sept - Apr	\$7987.20	\$3509.10 The total student out of pocket cost is \$761.1 for Student Fees & VIU Student Union Fees + \$2483 (Books and supplies) + \$265 (Health and Dental Plan) Health and Dental plan (\$265 per year) – Students can opt out if they are covered by parents. Books and supplies (\$1983 + \$500 per year) – Student can save \$ by purchasing second-hand books, e-books, renting the e-books, or shop in dollar store for supplies.	No Assessment	<ul style="list-style-type: none"> English 12 with a minimum "C" grade, or equivalent. Résumé describing education and employment background. Two letters of reference, completed on a University Reference Form, from persons other than relatives. At least one letter of reference must document completion of 20 hours in a <i>licensed</i> child care facility such as a family childcare, group day care or pre-school. Group interview with the program Chair and faculty.
Electrician (6 months)	3 2 3	Sept – Mar Nov – May Feb – Jul	\$3,253.48	\$1,765.03	Math / Reading Comp	Pre-Calc 11 or FOM 11 C min Eng 11 C min

						Driver's license ("N" is acceptable) Required
Hairdressing (11 months)	4 4	Sept – July Feb - Dec	\$6217.56	\$3,419.89	Personal Profile Required	EN or Comm 12 (min C);
Heavy Mechanical Trades (10 months)	7	Sept – Jun	\$5069.79	\$2,189.04	Math / Reading Comp / Mechanical Reasoning Personal Profile Required	Auto/Metal 11/12; En/Com 12 (min C); Math 11 (min C+); Physics 11 (min C+) Driver's license ("N" is acceptable) Required
Heavy Equipment Operator (9 weeks)	1 1 1	Sept – Nov Jan – Mar May – June ??	\$1632.63	Varies depending on specialization.	Math / Reading Comp / Mechanical Reasoning	En/Com 12 (min C); Math 11 (min C+); Driver's license ("N" is acceptable) Required
Health Care Assistant (6 months)	4 2	Sept – Mar Feb – Aug	\$2,977.44	\$1,492.92	No Assessment	Caring and people oriented. Eng 12, Personal Profile, Eng Competency Declaration provided by VIU, Interview with Chair (Scheduled by VIU), Food Safe Level 1, Proof of W.H.M.I.S. Training, Standard First Aid Certificate that includes CPR Level 'C', Criminal Record Check provided by VIU, Immunization Records Required Immunization Requirements Form
Horticulture (10 months)	2	Jan – Dec (Summer work exp.)	\$5069.79	\$1,700.36	Math / Reading Comp	Prec 11 or FOM 11 or AWM 11 min C ; En 12 min C Letter indicating reason for applying and Interview with the Program Chair Required
Info Tech (ITAS) Sys. Admin. (9 months)	2	Sept – May Includes practicum	\$6003.07	\$2,212.33 + grad fee in 2 nd year	Math / Reading Comp	Strong analytical, Math and computing skills En 12 min C Letter indicating reason for applying and Interview with the Program Chair Required
Info Tech (ITAS) Web & Mobile (9 months)	2	Sept – May Includes practicum	\$6003.07	\$2,212.33 + grad fee in 2 nd year	Math / Reading Comp	Strong analytical, Math and computing skills En 12 min C Letter indicating reason for applying and Interview with the Program Chair Required
Machinist (BCIT) (6.25 Months)	4	Oct – May	\$3,977.99	TBD		Eng 12 50% Any Math 11
Marine Service Technician (5 weeks)	4	Feb- April	\$969.00	Books and Membership \$200+GST	None	Math 10
Motorcycle/ Marine Technician (9 months)	2	Sept– May	\$4,404.63	\$1,631.74	Math / Reading Comp	En/Com (min C); Math 11
Office Administration (10 months)	ADMIN 1 2	Sept- June	\$5,011.29	\$2,665.65	Math/ Reading / Spelling / Grammar	Keyboarding; good Math and English skills Eng 12 min & Math 10 min C Required
RACM - Refrigeration Mechanic (8 months) VIU - Cowichan campus	1 1	Sept – May Mar - Nov	\$4,404.63	\$2,342.97	Math / Reading Comp / Mechanical Reasoning Personal Profile Required	Technical/shops courses; Physics 11 recommended.

Trades Sampler- Co-Ed	12	Sept – Jan	\$1733.51	\$202.00	Genuine interest in Trades Programs. Often a pre-cursor to determining a Trades program for students in Grade 12	Students can enroll as early as Grade 10
, Trades Sampler – Women	12	Feb - June		Students are responsible for the purchase of their own personal protective equipment: hard hat, safety glasses, hearing protection (ear plugs), high visibility vest, steel toed boots (CSA green triangle on them) and appropriate work clothes. VIU Student Fees are also assessed and are the student's responsibility.		
Trades Sampler Indigenous See our Trades Sampler Website for Full Details https://www.ctc-careerpaths.ca/programs/youth-explore-trades-sampler/	12					
Welding (10 months includes Fitter- Fabricator)	4 6	Sept – June	\$6,946.11	Student Fees \$806.70 Textbooks and Supplies \$1500	Math / Reading Comp / Mechanical Reasoning	Math 11; En/Com12 (min C); Metal 11/12; Draft 11

See University Websites for Further Information about all CTC Certificate and Foundation Programs offered:

VIU <https://www.viu.ca/>
BCIT <https://www.bcit.ca/>